

20th ANNUAL MEETING OF THE ACBF BOARD OF GOVERNORS

7 – 9 SEPTEMBER 2011

Arusha, TANZANIA

INFORMATION SHEET

GENERAL INFORMATION

Tanzania is often known as the “cradle of mankind” for it was there that the fossilized remains of Homo Habilis were discovered.

Tanzania covers 937,062 square kilometers making it the largest country in Eastern Africa. Just south of the border, it borders Kenya and Uganda in the north, the Democratic Republic of Congo, Rwanda and Burundi in the West; and Zambia, Malawi and Mozambique in the South.

Agriculture plays a vital role in the country’s economy, with coffee, tea and cotton plantations being a common feature. Tanzania also has large mineral deposits which include gold, diamonds and a wide variety of gemstones.

Tanzania is also well known for its tanzanite, a rare gemstone mined at the foothills of Mount Kilimajaro. Tanzanite is considered to be 1000 times rarer than diamonds, and is only found in Tanzania.

SPECIFIC INFORMATION RELATING TO THE VENUE AND OTHER LOGISTICS

Hotel Accommodation

Block bookings made at the Mount Meru hotel at a negotiated rates.

Arusha is a tourist haven and as such Governors are advised to send the list of their delegation latest end July.

Governors wishing to be lodged at any of the other hotels are requested to contact the Secretariat with their requirements and travel dates to facilitate their reservations at their earliest convenience.

VENUE

Mount Meru Hotel

Tembo Main Hall

Arusha

TANZANIA

Tel: +255 27 254 5111

+255 27 254 5911

E-Mail: info@mountmeruhotel.com

website: www.mountmeruhotel.com

FORMALITIES FOR ENTRY INTO TANZANIA

Visas are required by most foreign nationals whether visiting for a holiday or to conduct business.

Tanzania does permit visa free travel for a period of up to three months to some foreign nationals, mainly those from African and Asian countries. However in most cases, with the exceptions of Kenya and Uganda, these visitors will still need to obtain entry permit clearance. Participants coming from countries with Tanzanian consulates are encouraged to procure Visas before departure to facilitate their travel.

Arrangements have also been made with the Government of Tanzania for visas to be granted on arrival to participants who are unable to obtain visas prior to travel at a cost of US\$50.00 for single-entry.

Health Regulations:

Visitors to Tanzania are strongly advised to take a course of anti-malaria tablets, commencing at least 2 weeks before travel. Visitors are also advised to take anti-malaria tablets before and when on safari. Travelers arriving from, or via countries where yellow fever is endemic will require a Certificate of vaccination. Vaccination is available on arrival at a cost of US\$50.00 per person.

TRAVELLING TO TANZANIA

International flights serve Arusha. The Kilimanjaro International Airport is 50km from Arusha.

Participants can fly directly to Kilimanjaro Airport on the following flights:

Ethiopian Airlines – Arriving at 1300hrs from Addis Ababa

KLM - Arriving at 2100hrs from Amsterdam

Precision Airlines - Four flights a day, arriving at 0900hrs, 1140hrs, 1900hrs and 2200hrs from Nairobi and Dar Es Salam.

DAR ES SALAM

British Airways flies direct to Dar Es Salam from Heathrow, three times a week. Other carriers that operate to Dar Es Salam are Swissair from Zurich, Emirates from Dubai and Ethiopian Airlines from Addis Ababa. Regional airlines that fly to Tanzania are Air Malawi, Air Tanzania, Kenya Airways, Air Uganda Air Zambezi, Precision Air and South African Airways.

Other Logistics

Transportation/ Protocol: Participants will be met and transported from Kilimanjaro Airport to their hotels. For this purpose, participants are requested to forward their travel details (flight number, arrival date and time, departure date time and flight number) by 30 August 2011. Representatives of the ACBF and the Government of Tanzania will be available to provide protocol services and transportation upon arrival and during the meeting.

Registration: Registration of Governors and other delegates will take place from 6 September at the Conference Reception area of the Mount Meru hotel. A copy of the Registration Form is attached and may be completed prior to arrival in Arusha. A scanned copy of the form may be sent to the Secretariat at the following e-mail addresses: boardsec@acbf-pact.org or m.obara@acbf-pact.org.

Identification Badges: These will be made available to Governors and other participants as part of the Conference package at the venue.

Programme of Activities: Details of the daily activities will be transmitted separately to Governors, Alternate Governors and other officials.

Secretariat: The Foundation will have maintain a Secretariat in the Twiga Room at the Mount Meru for the duration of the meetings.

Internet Access: A wireless internet facility is available throughout the hotel and conference centre.

Interpretation: Simultaneous Interpretation will be offered for all meetings in French/English.

Documentation and Materials: These will be transmitted separately to Governors, Alternates and other participants.

Luncheon: Lunch will be offered on venue of the Meeting on 7, 8, 9 September 2011.

LANGUAGE

English is widely spoken but a few words of Swahili are always are appreciated.

CURRENCY

The unit of currency is the Tanzania shilling which is divided into 100 cents. Most major currencies, particularly the US Dollar, and travelers cheques are accepted and convertible at banks and bureau de change. Please note that not all establishments accept credit cards and certain cards, particularly Diners and American Express, are frequently refused even by major hotels. MasterCard and visa re preferred.

CLIMATE AND WEATHER

Tanzania has a generally comfortable, tropical climate year-round, although there are significant regional variations. Along the warmer and humid coast, the climate is determined in large part by the monsoon winds, which bring rains in two major periods. The weather is coolest and driest from late June to September, particularly in the mountainous areas of the northeast and southwest, where temperatures occasionally drop below 15°C at night and it can rain at any time of year.

Electricity

The standard voltage in Tanzania is 220 Volts AC, 50Hz. Any electrical appliance normally used for a different voltage must either have dual voltage compatibility, (most modern electric shavers and small personal travel appliances do) or be attached to a converter for small appliances.

The standard plug is the three-pin type. Adapters to convert appliances to fit these electrical sockets are readily available. The hotels also normally provide such adapters.